



SEYMOUR I. HOLLANDER APARTMENTS WAITING LIST NOTICE • MARCH 4, 2022



OUR WAITING LIST WILL OPEN AND APPLICATIONS WILL BE AVAILABLE ON APRIL 4, 2022, UNTIL FURTHER NOTICE.

How to obtain a blank Preliminary Application on or after April 4, 2022:

Request an Application to be Mailed or Faxed:

Call 203.374.7868,
Press Option 1

Download & Print an Application:

Visit: www.hollanderhouse.org/applications
or
Email a request to:
info@hollanderhouse.org

Request a Pick-up Appointment:

You **MUST CALL AHEAD** to make an appointment during weekday business hours:
203.374.7868, option 1

How to submit a completed Preliminary Application on or after April 4, 2022*:

Mailing Address:

Seymour I. Hollander Apartments
Attn: Erin – Main Office
4190 Park Avenue
Bridgeport, CT 06604

Fax Number:

203.374.8643
Attention: Erin

In-Person Drop-Off by Appointment Only During Weekday Business Hours:

You **MUST CALL AHEAD** to make an appointment during weekday business hours: 203.374.7868, option 1

*** Applications are processed in the order that they are received. Completed applications are stamped per the postmark or the date/time that they are received as complete in the main office. Incomplete applications will be returned to the applicant's mailing address.**

Complete ALL fields prior to submission in order to avoid delaying your application.

HUD Occupancy Handbook
4350.3 REV-1, CHG-4
Chapter 4: Waiting List and Tenant Selection
Section 3: Waiting List Management

B. Opening and Closing the Waiting List

Owners should monitor the vacancies in their properties and their waiting lists regularly to ensure that there are enough applicants to fill the vacancies. Furthermore, owners should monitor their waiting list to make sure that they do not become so long that the wait for a unit becomes excessive.

Opening Waiting Lists

a) When the owner agrees to accept applications again, the notice of this action must be announced in a publication likely to be read by potential applicants in the same manner (if possible, in the same publications) as the notification that the waiting list was closed. The notifications should be extensive, and the rules for applying and the order in which applications will be processed should be stated.

b) Advertisements should include where and when to apply and should conform to the advertising and outreach activities described in the Affirmative Fair Housing Marketing Plan.

Greater Bridgeport Jewish Housing Corp.
d/b/a Seymour I. Hollander Apartments
4190 Park Avenue, Bridgeport, CT 06604
HUD Approved Tenant Selection Plan

Section VII. Maintaining Waiting List

When Management deems that the wait time for an apartment has become excessive, Management may close the waiting list and stop accepting applications until such time that the wait time for an apartment has become reasonable for applicants on the waiting list. If the waiting list is closed, Management will publish notice on HollanderHouse.org, Facebook, Twitter, and CTHousingSearch.com. Management will also post a notice at the Management Office, and notify the Connecticut Agencies on Aging and Navigate Affordable Housing Partners.

When Management has determined that the waiting list should be reopened and applications will be accepted, Management will publish notice on HollanderHouse.org, Facebook, Twitter, and CTHousingSearch.com. Management will also post a notice at the site Management Office, and notify the Connecticut Agencies on Aging and Navigate Affordable Housing Partners. Said notice will include rules about how, when, and where applicants may apply.